



**FUTURE READY**  
**PA INDEX FOR REGULAR ATTENDANCE:**

Regular Attendance is defined as the following below and reported on the public view of the PA Future Ready Index for all schools in Pennsylvania.

( According to [www.futurereadypa.org](http://www.futurereadypa.org) )

\*Rates of chronic absenteeism will be reported as “Regular Attendance” on the Future Ready PA Index, and will be calculated at the building level, as well as for any group of 20 or more students in a building. Chronic absenteeism will be calculated based on the number of students who have missed more than 10 percent of school days across the academic year. Students enrolled for fewer than 60 days of school will be excluded from that school’s calculation, as there has not been sufficient opportunity for the school to apply intervention strategies.

**What constitutes an absence?**

\*A student is considered absent if they are not physically participating in instruction or instruction-related activities on school grounds or at an approved off-grounds location for at least half the school day. Each day a student is absent for 50 percent or more of the school day is to be counted as an absence.

\*Consistent with practice in past years, any type of absence is counted – both excused and unexcused absences. Suspensions from school count, as well as excused absences for approved family-sponsored educational trips. Superintendents and CEOs may wish to review attendance policies to affirm current practices of managing extended leaves of absence for approved educational trips.

**The Albert Gallatin Area School District is updating our attendance record keeping to reflect the PA Future Ready Regular Attendance Guidelines.**

**\*Starting immediately this will be the new guidelines set forth by the PA Future Ready Index:**

School:	Half Day start time:
Albert Gallatin Senior High School	11:00am
Albert Gallatin South Middle School	11:45am
Albert Gallatin North Middle School	11:45am
Masontown Elementary School	12:15pm
Smithfield Elementary School	12:15pm
A.L. Wilson Elementary School	12:15pm
Friendship Hill Elementary School	12:15pm
George J. Plava Elementary School	12:15pm

**Students are to be marked accordingly for Tardies, Dismissals, Half Days, Returning from Appointments:**

1. **Starting immediately**, students who arrive after the starting time of the school day, but prior to the times listed above will be marked tardy unexcused (**TDU**), or tardy medical (**TDM**) if they have a medical slip.
2. Students who arrive after the above times will be marked a half day absent (**IUA**).
3. Students dismissed after the above times will be marked as an early dismissal (**DIS**), or Dismissal Medical if they have a doctor excuse (**DIM**).
4. Students who leave school prior to the times listed above will be marked a half day absent (**IUP**).
5. If a student leaves, for example, for an appointment, then returns to school, the (**ENA**) code will be used.